

**BOARD OF SELECTMEN
SHEPARD MUNICIPAL BUILDING
MINUTES OF AUGUST 10, 2016 – Work Meeting**

PRESENT: Mr. Dario F. Nardi; Chairman, Mr. James A. Gagner; Vice-Chairman and Mr. Marc W. Richard;
Clerk

ATTENDEES: Mrs. Beverly Soltys

Mr. Nardi called the meeting to order at 2:30 PM and dispensed with the Pledge of Allegiance at this time.

OLD BUSINESS

The Board discussed the status of the easement that the town requested on Reed Street. Mr. & Mrs. Pothier also agreed to the easement as it will alleviate excess storm water runoff onto their property. Town Counsel has made a recommendation requesting the Board's permission which would allow her to file the paperwork with the Registry of Deeds in order to complete the process. All members were in agreement.

The office will contact MIIA regarding obtaining driving records on all town vehicles and if credits would be available.

Mr. Richard discussed what some consider to be a defunct concrete truck at the corner of South and Pulaski Streets in West Warren. It has been sitting from a number of years. The owner did remove the forms and lumber and the owners were going to move the vehicle shortly.

Elm and Liberty Streets were discussed as a follow up to numerous previous discussions regarding the issue of boundaries. Mrs. Acerra spoke with Roger Wood who was called by one of the residents some time ago. According to Mr. Wood, the property owners who called him and stated that it would be too costly to have a survey done thus deciding not to have it done.

980 Main Street – the Board discussed the status of 980 Main Street. In order to develop the lot into a parking lot, Site Plan Review will be required by the Planning Board. Compaction tests and asbestos removal (if any) will need to be done as well. All reports will need to be provided to the Building Inspector in order for a building permit to be issued.

Motion to approve and sign the Minutes of March 16th and March 30th as written made by Mr. Gagner;
second: Mr. Nardi – 2 Yes, 1 Abstention (Mr. Richard)

Motion to approve and sign the Executive Session Minutes of May 25, 2016 made by Mr. Richard;
second: Mr. Gagner – unanimous.

Motion to approve and sign the Minutes of June 16, 2016 & July 11, 2016 made by Mr. Richard; second:
Mr. Gagner – unanimous.

The Board discussed the Building/Planning Office. With the recent shift in duties and interim appointment of Mrs. Acerra as Administrative Secretary, the following motion was made: Motion to move Mrs. Acerra to within one penny of the next step in accordance with Section V (E) of the Town of Warren Personnel By-laws made by Mr. Gagner; second: Mr. Nardi – unanimous.

Mr. Richard requested that the office contact Mr. Boudreau regarding Mr. Antonovich’s property located on Quaboag Street. Storm water runoff and drainage has been a consistent problem. The office will reach out to Mr. Boudreau and ask him to address the issue. This particular street is subject to the proposed FY16 CDBG Block Grant program and hopefully will be addressed during construction.

DOT Project – As a follow up to an earlier meeting with the Warren Water District, Mr. Nardi has reached out to the Water District, Senator Gobi’s Office and Representative Todd Smola. Mr. Nardi is trying to see if the “water main” issue can be resolved thru state funding. The Water District voted not to expend any further funds on the project. With that said, the Board was in agreement that the project will move forward as planned.

Mr. Nardi spoke with Chief Spiewakowski regarding concerns of speeding on Main Street in West Warren. The Board may consider putting an Article on the STM to address the issue. In the meantime, the office will contact Mr. Boudreau and request that he put a barrel in the area in the hopes of slowing vehicles.

Next Meeting Date: August 16, 2016 at 2 PM.

With no further business, the following Motion was made: Motion to Adjourn made by Mr. Gagner; second: Mr. Richard – unanimous at 3:47 PM.

Respectfully submitted,

Rebecca Acerra
Administrative Secretary

Marc. W. Richard, Clerk